

**VOLUNTEER OPPORTUNITIES AT YCCAC Contact Ericka Sanborn  
at 324-2938 or Ericka.sanborn@yccac.org  
VOLUNTEER TAX PREPARER**

Do you enjoy one-on-one coaching? Are you looking for a way to make a difference? VITA Volunteers help hard working people keep and access more of their own money by offering FREE tax preparation and by filing for tax credits including the Earned Income Tax Credit (EITC). In past years, filers have used these funds to buy a home, further their education, increase savings or pay down debt - a few of the many strategies for achieving financial stability. **No financial education or experience is needed to volunteer!**

**Responsibilities of VITA Volunteers:**

- Maintain regular schedule of meeting with individuals through the tax season
- Check in with CA\$H Coordinator regularly with updates and for your support
- Attend training that will result in a certification and complete screening process\*

**Training for VITA Volunteers will cover:**

- Data and facts about the CA\$H program
- Mission and work of York County Community Action Corporation
- Information about financial tools and resources that exist for families in York County
- IRS Requirements

**Qualifications:**

- Have a working email address and computer proficiency
- Self-motivated with a degree of flexibility
- Desire to instill hope and possibility into peoples' lives!
- Have a smile and sense of humor!

**Time Commitment:**

- Flexible based volunteer schedule with locations in Sanford and Biddeford
- 3-4 hours a week late January-mid April

**Benefits:**

- Support financial stability and asset development for families
- Develop a Volunteer Portfolio that can support your resume
- Gain valuable leadership and coaching experience
- Attend volunteer appreciation party!